

**UA Project Name: Gordon Palmer Hall Data Center Upgrades**  
**UA Project No.: 170-19-2029**

Thank you for your interest in this Project at The University of Alabama. Please read this entire document for information on how to obtain plans and specifications and prequalify for this project.

**WHO IS REQUIRED TO PREQUALIFY FOR THIS PROJECT?**

The following are required to prequalify prior to submitting bids or working on this project. Firms for any category other than General/Prime Contractors, and Electrical and Mechanical Subcontractors are not required to prequalify to work as subcontractors in the trades(s) for which they are listed.

**General Contractors; Prime Electrical Contractor; Heating, Ventilation and Air Conditioning (HVAC) HVAC Subcontractors; and Electrical Subcontractors. Please note The University of Alabama Master List for General/Prime Contractors, and Electrical and Mechanical Subcontractors is not applicable for this project. All General/Prime Contractors, and Electrical and Mechanical Subcontractors must prequalify or request and receive a waiver to bid the project.**

**HOW DO I SUBMIT A PREQUALIFICATION PACKET?**

Send your request for a prequalification packet to:

**Danny Collins, UA Project Manager**  
**205-348-8159**  
**ddcollins@ua.edu**

Completed packets may be submitted by email to:

**Danny Collins, UA Project Manager**  
**ddcollins@ua.edu**  
and  
**Cayce Duffee**  
**Line Scale Form**  
**cayce@linescaleform.com**

If necessary, hard copy submissions should be sent to:

**Danny Collins, UA Project Manager**  
**The University of Alabama, Construction Administration**  
**413 Cahaba Circle, Tuscaloosa, AL 35404**  
and  
**Cayce Duffee**  
**Line Scale Form**  
**101 Richard Arrington Jr Blvd S, Birmingham, AL 35233**

Submissions must be received by the deadline stated in the ad. Emailed submissions are highly encouraged, but it is the responsibility of the submitting firm to make sure the submission was received prior to the deadline. In reviewing the submittals, emphasis will be placed on your firm's experience with projects similar in size and type to this Project and experience with projects on college campuses.

**PREQUALIFICATION SUBMISSION MUST BE RECEIVED BY 5:00PM LOCAL TIME ON TUESDAY, NOVEMBER 16, 2021.**

**UA WILL ISSUE THE NAMES OF ALL FIRMS WHO HAVE PREQUALIFIED BY FRIDAY, NOVEMBER 19, 2021.**

**HOW DO I REQUEST A WAIVER FROM PREQUALIFICATION?**

Any Contractor not already on UA's Master List that has been previously prequalified for University of Alabama projects may submit a letter to the Project Manager requesting a waiver of the prequalification requirement for this project. The decision on whether to grant the waiver shall be at the discretion of the UA Executive Director for Construction Administration or delegate and shall be based on prior prequalification on projects of a similar size and scope, successful past performance on UA projects, or other demonstrated ability to complete the project. The Project Manager shall advise the Contractor in writing **within two business days** from the receipt of the request as to whether the waiver shall be granted. The Awarding Authority reserves the right to request additional relevant project specific information and relevant experience information to determine whether to grant the waiver or to request the Contractor to submit a full prequalification packet. **Contractors are advised to request waivers as soon as possible. UA will not accept prequalification submissions after the submission deadline and the denial of a waiver will not extend the deadline.**

**THE DEADLINE FOR REQUESTING A WAIVER IS 5:00PM LOCAL TIME, TUESDAY, NOVEMBER 16, 2021.**

**WHEN AND WHERE CAN I REVIEW PLANS AND SPECIFICATIONS?**

Preliminary and Final Plans, Specifications, and Contract Documents are open to public inspection and will be available for EXAMINATION ONLY on the dates listed below at The University of Alabama, Office of Construction Administration, 1115 14<sup>th</sup> Street, Ancillary Services Building, Second Floor, Tuscaloosa, AL 35401. Final Plans and specifications will also be made available on this date for PRINTING and/or EXAMINATION at Tuscaloosa Blueprinting and Reprographics LLC, 1926 University Blvd., Tuscaloosa, Alabama 35401; ConstructConnect, 30 Technology Parkway South, Suite 100, Norcross, GA, 30092; and Dodge Data & Analytics at network.construction.com.

**PRELIMINARY PLANS AND SPECS CAN BE REVIEWED IN THE UA PLAN ROOM ON MONDAY, NOVEMBER 01, 2021.**

**FINAL PLANS AND SPECS CAN BE REVIEWED IN THE UA PLAN ROOM ON MONDAY, NOVEMBER 08, 2021 .**

**FINAL PLANS AND SPECS WILL BE AVAILABLE FOR PRINTING AND/OR EXAMINATION IN THE ABOVE-LISTED PLAN ROOMS ON MONDAY, NOVEMBER 08, 2021.**

**WHEN AND WHERE CAN I GET COPIES OF PLANS AND SPECIFICATIONS; HOW MUCH IS THE DEPOSIT?**

Plans, Specifications, and Contract Documents will be available on the dates listed below, are open to public inspection, and may be obtained from the Architect/Engineer (or their representative as designated below). Up to two sets of full-size drawings and specifications may be obtained by Contractors, upon request to the Architect/Engineer and upon payment of the deposit listed below, made payable to the Architect/Engineer, which is refundable in full upon the return of the drawings and specifications in good condition within ten days after the bid opening, else deposit shall be forfeited. Additional sets for bidders, subcontractors, vendors, or dealers may be obtained upon payment of the same deposit. This deposit shall be refunded less the cost of printing, reproduction, handling, and distribution, upon return of the documents in reusable condition within 10 days after the bid opening.

**PLANS AND SPECS WILL BE AVAILABLE STARTING MONDAY, NOVEMBER 08, 2021.**

**THE DEPOSIT IS \$200 PER SET.**

**TO OBTAIN PLANS AND SPECS CONTACT CAYCE DUFFEE AT LINE SCALE FORM, 205-326-1131,  
CAYCE@LINESCALEFORM.COM.**

This attachment is part of the Contract Documents and shall be binding on parties seeking to bid or work on this Project. The terms and dates contained herein may be changed by addendum and it is the bidder's responsibility to review any addenda prior to bidding. Bid security shall be deposited with each bid as provided in Instructions to Bidders. No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 60 days. The Owner reserves the right to reject any or all bids and to waive informalities and technical errors if, in the Owner's judgment, the best interest of the Owner will thereby be promoted. All bidders shall meet licensing requirements of Title 34, Chapter 8, Code of Alabama and must show evidence of license before bidding or bid will not be received or considered. Bidder shall show such evidence by clearly displaying its current license number on the outside of the sealed envelope in which the proposal is delivered.